

Laser Skin & Wellness Summary of Privacy Practices

A copy of the complete "Notice of Privacy Practices" is available upon request or by calling 561.641.9490

Our Privacy Practices

In the course of providing healthcare services to you, we may use and disclose your protected health information to carry out **treatment**, to pursue **payment**, for **health care operations at our facilities** and for other purposes that are **permitted or required by law**. "Protected health information" is information about you, including demographic information, that may identify you and that relates to your past, present or future physical or mental health or condition and related health care services.

Some of the ways that we may use your information could include the following:

- **Appointment Reminders**
- **To Discuss Treatment Alternatives**
- **Health-Related Benefits and Services**
- **Fundraising Activities**
- **Individuals Involved in a Patient's Care or Payment for a Patient's Care**
- **Clinical trials**
- **As Required by Law**
- **To Avert a Serious Threat to Health or Safety**

In the following special situations, we may also be required to use or disclose your health information:

- **Organ and Tissue Donation**
- **Military and Veterans**
- **Workers' Compensation**
- **Public Health Risks**
- **Health Oversight Activities**
- **Lawsuits and Disputes**
- **Law Enforcement**
- **Coroners, Medical Examiners and Funeral Directors**
- **National Security and Intelligence Activities**

Laser Skin & Wellness works closely with several allied companies to provide comprehensive care to our patients. Demographic and medical information may be shared with Palm Beach Obstetrics & Gynecology or Altus Research to make our patients aware of new treatments, products or services that may impact their health.

Other uses and disclosures not covered by our Notice of Privacy Practices or the laws that apply to us will be made only with a patient's written permission.

Patient Rights

Patients have the following rights regarding medical information maintained by Laser Skin & Wellness

- **Right to Request Restrictions on who has access to information**
- **Right to Receive Confidential Communication**
- **Right to Inspect and Copy**
- **Right to Amend**
- **Right to an Accounting of Disclosures**
- **Right to a Paper Copy of the Laser Skin & Wellness Notice of Privacy Practices**
- **Right to File a Complaint**

Patients will not be penalized for filing a complaint. Laser Skin & Wellness is committed to protecting an individual's rights under the Health Insurance Portability and Accountability Act ("HIPAA") and at no point will require an individual to waive their right to file a complaint as a condition of the provision of treatment.

Important Contact Information

Laser Skin & Wellness Privacy Officer
Monica Kaimakliotis, Office Administrator
4270 Design Center Drive, Suite 100-A
Palm Beach Gardens, FL 33410
561.427.0900

U.S. Department of Health and Human Services (HHS), Office for Civil Rights (OCR)
Voice Phone 404.562.7886 <http://www.hhs.gov/ocr/>
FAX 404.562.7881

By signing this form, I acknowledge that I have been made aware of the Laser Skin & Wellness's "Notice of Privacy Practices" and was offered a copy. I understand I am not required to sign this authorization.

Signature _____

Date _____

Name _____